

**DEPARTMENT OF BUDGET AND FISCAL SERVICES
NOTICE OF AND REQUEST FOR EXEMPTION
FROM CHAPTER 103D, HRS**

PURCHASING DIV
BUDGET & FISCAL SVCS
C&C OF HONOLULU

PUR 583510
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TO: Chief Procurement Officer
FROM: Honolulu Police Department
Department/Division/Agency

Pursuant to HRS §103D-102(b)(4) and HAR Chapter 3-120, the Department requests a procurement exemption to purchase the following:

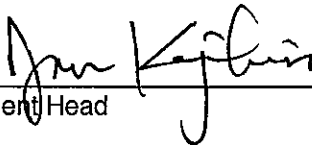
1. Description of goods, services or construction: Provide licensed Advanced Practice Registered Nurses (APRN), with and without prescriptive authority, to provide mental health screening; acute medical assessment/medical clearance; first aid; short-term medication management, including medication prescription as appropriate; and medical/mental health consultation to the Central Receiving Division (CRD) of the Honolulu Police Department (HPD). The APRNs will provide in-house, professional services and consultation to the CRD in the management of detainees in mental/emotional crisis and shall interact with and provide reports to the HPD's Human Services Unit (HSU), State Department of Health, and court system, as appropriate. The APRNs will be available, as needed, on a 24-hour-per day, 7-day-per-week basis.			
2. Name of Vendor: Various Address:		3. Amount of Request: \$303,000	
4. Term of Contract: From: 10/1/14 To: 9/30/15		5. Prior Exemption Ref. No. 478 489 510	
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: The HPD requests an exemption from HRS 103D-304 and HAR 3-122; the proposed, professional service requires highly specialized qualifications that are locally and nationally in very short supply. The competitive procurement process is not suited for this procurement as the HPD will take ALL applicants with appropriate qualifications, certifications, and licenses. Payment will be made via a labor-hour contract and based upon availability of the contractor, but not to exceed seven hours per day at \$62 per hour. Funding is provided by a Memorandum of Understanding between the HPD and the State Department of Health.			
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Solicitation will be accomplished through announcements and personal contact from members of the HPD/AMHD Coordination and Process Improvement Committee, including the State Department of Health; the Queen's Medical Center; Castle Medical Center; Tripler Army Medical Center; the City Emergency Medical Services; and the Institute of Human Services, as well as referrals from APRNs currently providing services at the HPD. Contractors who become aware of the program and are interested may contact the HPD's HSU. The HPD will be adding qualified names throughout the year as additional APRNs become available. See attached for more information.			
8. Identify the primary staff person(s) responsible for this procurement.			
Name	Agency/Division	Phone Number	Email Address

REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

Herbert M. Gupton, Ph.D	Human Services Unit/HPD	723-7722	hgupton@honolulu.gov
Michael Christopher, Psy.D	Human Services Unit/HPD	723-7743	mchristopher@honolulu.gov
<p>Direct inquiries to: Department: Honolulu Police Department Contact Name: Michael Christopher Phone Number: 723-7743 E-mail: mchristopher@honolulu.gov</p>			

Agency shall ensure adherence to applicable administrative and statutory requirements

To the best of my knowledge I certify that the information provided above is true, correct, and that there is no conflict of interest related to this procurement.


10-3-14

 Department Head Date

Date Notice Posted _____

The Chief Procurement Officer is in the process of reviewing this request for exemption from Chapter 103D, HRS. Submit written objections to this notice to issue an exemption from Chapter 103D, HRS, within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer
 Department of Budget and Fiscal Services
 530 South King Street, Room 115
 Honolulu, Hawaii 96813
bfspurchasing@honolulu.gov

Chief Procurement Officer's comments:

☐ APPROVED
 ☐ DISAPPROVED
 ☐ NO ACTION REQUIRED

 Chief Procurement Officer Date

Item No. 7 – Additional Info:

The minimum qualification is APRN or APRN-RX (Advanced Practice Registered Nurse with or without prescription privileges) licensed to practice at the independent practice level.

HPD has several years of experience now and have taken on all comers. When a nurse expresses an interest, HPD asks that they volunteer (This means they are acceptable to HPD via background checks). They get introduced to the CRD and volunteer alongside one of our nurses. HPD has found a couple who were not comfortable working in CRD because of the population and/or confinement. Also, it is not a typical medical setting and their role in CRD is not what they are accustomed to.

Nonetheless, HPD has found that APRN/APRN-RXs are very rare. The nurses HPD currently has, pretty much know every APRN/APRN-RX on the island either through their full-time employment or through their professional affiliations. They are constantly trying to recruit because HPD will always take more. Whenever someone shows an interest, HPD tries to see if HPD program and nurse have a good fit and move forward. HPD has never rejected anyone. HPD has had some turnover over the years because some try it out and learn it's not for them and others have moved to the mainland.

The Nursing Service Coordinator coordinates the schedule with the nurses, based on their availability. Some are more available than others, but they understand the coverage that has been requested and work out the schedule among themselves.

To date, HPD struggles with not having enough nurse availability. HPD is still not at a full-time equivalent level for which funds are available.